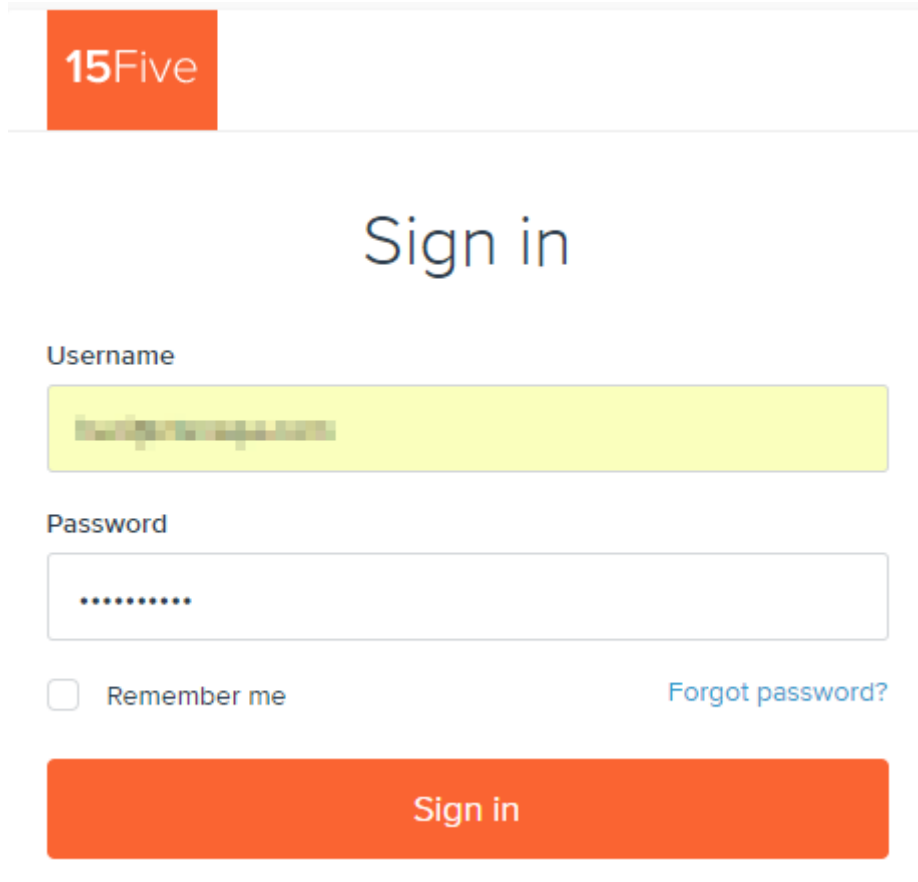


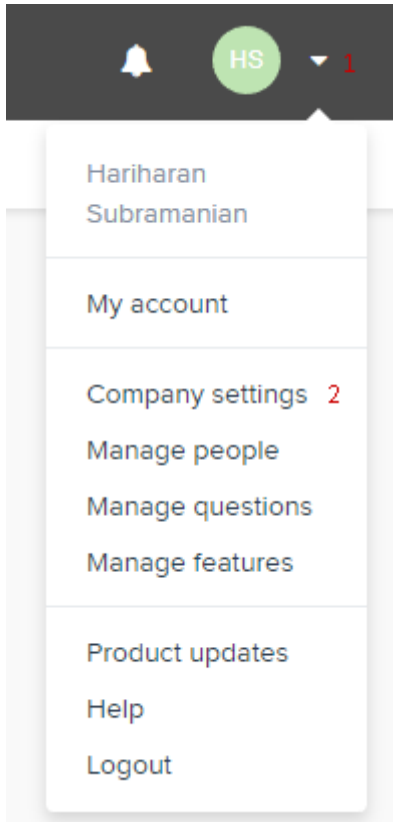
Configuring 15Five

1. Login to 15Five as an Admin user.

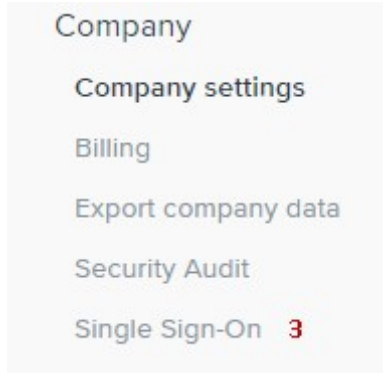


The screenshot shows the 15Five login interface. At the top left, there is an orange square with the text "15Five" in white. Below this, the text "Sign in" is centered in a large, dark grey font. Underneath, there are two input fields: "Username" and "Password". The "Username" field contains a blurred text string. The "Password" field contains a series of dots. Below the password field, there is a checkbox labeled "Remember me" and a blue link labeled "Forgot password?". At the bottom, there is a large orange button with the text "Sign in" in white.

2. Click on the drop-down to the right of account name. Click on **Company settings**.



3. The **Company settings** window appears.



- i. Click on **Single Sign-On**.
- ii. **Export** metadata from your **15Five** template as mentioned in **Step 2**.

Configure SAML SSO details by specifying the following values.

- Enabled
 Disabled

- Allow Password Sign In

Contact Email ?

[Redacted]

User Sign In URL

https://[Redacted].15five.com

IdP Entity ID

[Redacted]

IdP Single Sign-On Service URL

https://[Redacted]

- v. You will be automatically forwarded to the **Details Setup** tab. All the required fields will be populated with the respective values.
- vi. Click **Save**.