Configuring Contactzilla

Configuring Contactzilla for single sign-on (SSO) enables the administrators to manage users of Citrix ADC. Users can securely log on to Contactzilla by using the enterprise credentials.

Prerequisite

Browser Requirements: Internet Explorer 11 and above

To configure Contactzilla for SSO by using SAML:

- 1. In a browser, type <u>https://hq.contactzilla.com</u> and press **Enter**.
- 2. Type your Contactzilla admin account credentials (Email and Password) and click LOGIN.



3. In the user profile menu that is present at the top-right corner of the screen, click **Settings** from the drop-down menu.

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D	Welcome to your new team address book					
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4. In the **Settings** screen, under **Account**, click **Change your Single Sign-On credentials**.

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	i≣ Manage your Team Members	Please note: Your trial will expire in 13 days (14th July 2018).				
	P Change your login credentials	After this date, you will no longer be able sync address books, add/edit contacts, or create new address books until you have added a payment method.				
	P Change your Single Sign-On credentials	You will still be able to interact with address books shared with you.				
[Close your account	Based on your current usage of (1 team members) your account will cost \$5.00 monthly when you finish your trial.				

5. In the **Single Sign-On Settings** page, enter the values for the following fields:

Field name	Description
Issuer URL	IdP URL
Single Sign On URL	IdP logon URL
Single Logout URL	Landing page URL
X.509 Certificate	Copy and paste the IdP certificate. The IdP certificate must begin and end with
	Begin CertificateandEnd Certificate
	Note: The IdP certificate is provided by Citrix and can be accessed from
	the link below:
	https://ssb4.mgmt.netscalergatewaydev.net/idp/saml/templatetest/idp
	<u>_metadata.xml</u>

Single Sign-On Settings						
ISSUER URL *						
X.509 CERTIFICATE *						
	Cancel Save changes					

6. Finally, click Save Changes.Note: The following message appears: Your sign in settings have been updated.