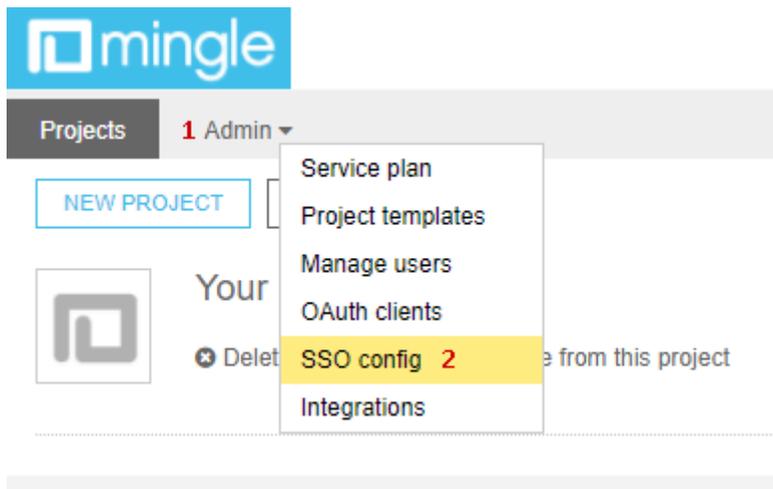


Configuring Mingle



The image shows the Mingle login page. At the top is the Mingle logo on a blue background. Below it, there is a form with two input fields: "Sign-in Name or Email:" and "Password:". The "Sign-in Name or Email:" field contains a blurred email address. The "Password:" field contains six black dots. Below the password field is a "SIGN IN" button. Underneath the button is a link for "Forgotten your password?". At the bottom of the form, there is a line of text: "By signing in, you agree to the [Terms of Service](#)."

1. Login to Mingle as an Admin user.



2. From the top panel select **Admin** > Click on **SSO config**.

SSO Config

Please upload SAML metadata XML file generated by your SSO provider

3. **SSO Config** window will open > Upload the **IdP metadata** (as shown in **Step 2**) from **Choose File** option > Click on **SAVE CHANGES**.