## **Configuring Nmbrs**

Configuring Nmbrs for SSO enables administrators to manage their users using Citrix Gateway. Users can securely log on to Nmbrs using their enterprise credentials.

To configure Nmbrs for SSO through SAML, follow the steps below:

- 1. In a browser, type <u>https://www.nmbrs.com/nl/index</u> and press **Enter**.
- 2. On the Landing page, click **Sign In**.



3. Type your E-mail Address, Password, Company Name, and click Get Started.

Nmbrc <sup>®</sup>	
	Nmbrs® is the best solution for your HR and payroll administration.
	Create your account to try Nmbrs <sup>®</sup> for 30 days, free of charge.
	E-mail Address
	Enter e-mail address
	Password
	Create password 🗞
	Company Name
	Fill in company name
	GET STARTED
	OR
	BUY NOW

**Note:** After you have signed in, you will receive a login URL on your specified e-mail address, from the Nmbrs team.

4. Click on the login URL, for example: https://<domainname>.nmbrs.nl/.

5. Type your email address and password, and click **INLOGGEN**.

Welkom in			
Login to access your account			
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Wachtwoord 🗞			
	INLOGGEN		
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<b>G</b> • ଜୁ	INLOGGEN GOOGLE SSO		

6. On the Home page, click on the drop-down at the top right corner.

	Nmbrs®	Zoek medewerker   Zoek bedrijf	۹	Nog 30 dag	en, start nu! Sandbox	<b>8</b> ~
♠ START	<b>†</b> STARTPAGINA		Acties 🔻		Mijn account	
Ø EXPLORER					Gebruiker profiel	
	Run Controle	Opmerkingen		Overzicht man/vrouw	Help	
= WORKFLOW	0 0 Fout Waarschuwing	0 Mutatie	meer		Beginnen met Nmbrs	
	alle bedrijven 2018	meer			lk heb een idee	
II. OVERZICHTEN	Verlofoverzicht				Profiel wisselen	Afmelden

7. From the drop-down list, click **Mijn account**. The **Account Beheer** page appears. Click **Security Instellingen** under **Beheer**.

	Nmbrs <sup>®</sup>		
♠ START	🔔 ACCOUNT BEHEER		
Ø EXPLORER			
	BEHEER Email instellingen	FACTURERING Mijn facturatie overzicht	Nmbrs <sup>0</sup> HR
	Security instellingen Thema in Ultingen	Informatie Mijn Abonnement	Zendesk instellingen
I. OVERZICHTEN			

8. On the Security Instellingen page, select **Inloggen met SAML** under Wachwoord/inloggen instellingen

Beheer	IP validatie		
Email instellingen Security instellingen	Gebruikerstype	Toegestaan IP-adressen	
Thema instellingen	ESS	Alle (met IP validatie)	
acturering	MSS	Alle (met IP validatie)	
	Accountant	Alle (met IP validatie)	
ntegratie	Klant	Alle (met IP validatie)	
	Bedrijfslogin	Alle (met IP validatie)	
			🕜 Meer informatie
	Wachtwoord/inloggen inst	ellingen	
	Wachtwoordbeleid:	Normaal wachtwoordbeleid	
	Wachtwoord verloopt na (da	igen): Verloopt niet	
	Inloggen met OpenID:	¥	
	Inloggen met SAML:		

9. On the **SSO Instellingen** dialog box, type the following information:

SSO INSTELLINGEN		×
Inloggen met OpenID: Inloggen met SAML:		16
IDP SSO Target Url: Certificaat:	https://s	0
	Opslaar	1

- i. **IDP SSO Target Url**: In this field, enter your company IdP URL This URL must include the 'target' parameter. It must be a PEM, DER, or BASE64 encoded X509 certificate. For example, http://<yourcompanyURL>/SAML?target={0}2
- ii. **Certificaat:** To upload the certificate:
  - a. Remotely access your NetScaler instance using PuTTY.

- b. Navigate to /nsconfig/ssl folder (using shell command cd /nsconfig/ssl) and press **Enter**.
- c. Type cat <certificate-name> and press **Enter**.



- d. Copy the text between -----BEGIN CERTIFICATE----- and -----END CERTIFICATE-----
- 10. Click Opslaan.

The SSO configuration is completed, and you can view the settings details on the Security Instellingen page, under Wachwoord/inloggen instellingen section.

Wachtwoord/inloggen instellingen		
Wachtwoordbeleid:	Normaal wachtwoordbeleid	
Wachtwoord verloopt na (d	lagen): Verloopt niet	
Inloggen met OpenID:	$\checkmark$	
Inloggen met SAML:	$\checkmark$	
Nmbrs Request Url:	https:// login=samlsso	
Nmbrs Consumer Url:	https:// login=samlresponse	
Relay Identifier:	https://cnmbrs.nl	
IDP SSO Target Url:	https://	

The Nmbrs Request Url represents the URL for SP initiated flow. For example,

https://<domainname>.nmbrs.nl/applications/common/externalactions.aspx?login=samlsso. Note: If you access this application from a new IP, a notification email will be sent to the registered email address.