

Configuring PlanMyLeave

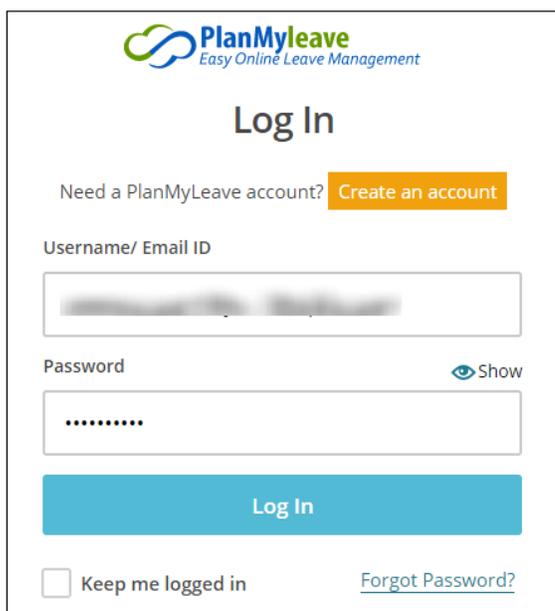
Configuring PlanMyLeave for single sign-on (SSO) enables administrators to manage users of Citrix ADC. Users can securely log on PlanMyLeave by using the enterprise credentials.

Prerequisite

Browser Requirements: Internet Explorer 11 and above

To configure PlanMyLeave for SSO by using SAML:

1. In a browser, type <https://live1.planmyleave.com/> and press **Enter**.
2. Type your PlanMyLeave admin credentials (**Username/ Email ID** and **Password**) and click **Log In**.



 **PlanMyLeave**
Easy Online Leave Management

Log In

Need a PlanMyLeave account? [Create an account](#)

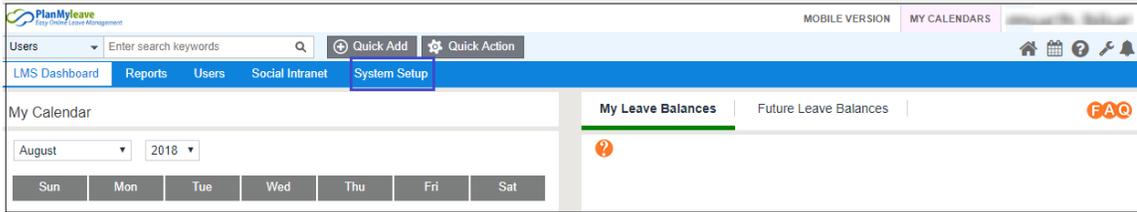
Username/ Email ID

Password [Show](#)

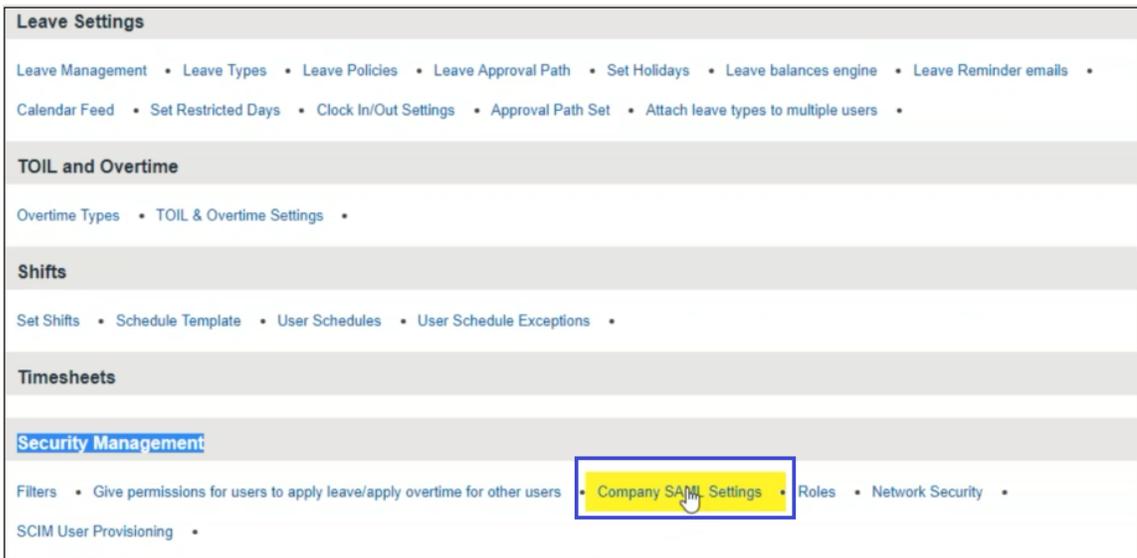
[Log In](#)

Keep me logged in [Forgot Password?](#)

3. To create SSO, click **System Setup** that is present in the main menu.



4. In the **System Setup** page, scroll down and navigate to **Security Management**, and click **Company SAML Settings**.



- In the **Update SAML Settings** page, enter the values for the following fields:

Field	Description
Login URL	IdP Logon URL
Logout URL	IdP Logout URL
Certificate	Browse, copy and paste the IdP certificate. The IdP certificate must begin and end with -----Begin Certificate----- and -----End Certificate----- Note: The IdP certificate is provided by Citrix and can be accessed from the link below: https://ssb4.mgmt.netscalergatewaydev.net/idp/saml/templatetest/idp_metadata.xml
Is Enabled	Click Yes .

Update SAML Settings

Login URL *

Logout URL

Certificate *

-----BEGIN CERTIFICATE-----

Is Enabled Yes No

Save Cancel

- Finally, click **Save**.

Note: Make note of the **Consumer Service URL (ACS)** and **Entity ID** as it is required for IDP configuration.

SAML Settings

Login URL :

Logout URL :

Is Enable : Yes

SAML Configuration

Consumer Service URL (ACS) :

EntityID :

Metadata

[Click here](#) to download the XML file.